

Dear Resident:

We welcome you as a new customer of the Public Works and we look forward to serving you.

Your water rate is \$23.00 per month minimum. You are allowed 4,000 gallons per month and you will be charged a rate of \$7.00 per 1,000 gallons for any excess used.

Your sewer rate is \$25.00 per month minimum. You are allowed 5,000 gallons per month and you will be charged a rate of \$6.00 per 1,000 gallons for any excess used.

You will receive your bill every two months. The bill is due when received and is late if not paid by the 15th of the month. There is a late charge of \$10.00. If the bill is not paid by the 25th, service will be turned off. There is a \$40.00 reconnection charge which must be paid before service can be restored. The After Hours Reconnection Fee is \$60.00. The Bad Check Fee is \$45.00.

Bills may be paid at the Pittsylvania County Treasurers Office at 11 Bank Street Chatham, Virginia between 8:00 A.M. and 5:00 P.M. except weekends and holidays. Bills may also be paid by mail or in the night drop at the Treasurer's Office in Chatham. Online payments can be made at PCSA.CO a 2.65% charge will apply. Automatic Drafting from a checking or savings account is a payment option. You may also make a payment by phone by calling **844-752-4151** (VISA, Master Card & Discover), a 2.65% charge will apply.

If you have questions about your **payments**, you may call the Treasurer's office at the following number: (434) 432-7960.

If you have questions about your **service**, you may call the Public Works' office at the following number: (434) 432-7135.

Enclosed is a contract for you to sign and return to us. The policy is that we charge two months advanced billing which remains on your account until you move from the location. There is also an accounting charge of \$10.00. If service has been turned off when you first move in, there will be a turn on charge of \$40.00.

For emergency situation – Nights and Weekends – call the Sheriff Dispatcher – (434) 432-7931

Billing Cycle – **Due Dates:** JANUARY 15, MARCH 15, MAY 15, JULY 15, SEPTEMBER 15 and NOVEMBER 15