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Minutes of the Regular Monthly Meeting of the PCSA Board of Commissioners

January 21, 2019

1. CALL TO ORDER

The regular monthly meeting of the Pittsylvania County Service Authority Board of Commissioners was held on January 21, 2019 at the PCSA Office, 405 R & L Smith Drive in Danville, Virginia and called to order at 7:30 P.M. by Coy Harville, Chairman with the following in attendance:

Members Present:

Coy Harville, Chairman
Hershel Stone
Tim Barber

Bobby G. Atkinson, Vice-Chairman
Joseph Rogers

Members Absent:

Willie Fitzgerald, Treasurer
Elton Blackstock

Others Present:

Chris Adcock, Executive Director
Ted Hodges, Legal Counsel

Sharon Cassada, Finance Director

2. APPROVAL OF AGENDA

Mr. Atkinson moved to approve the agenda as submitted. The motion was seconded by Mr. Stone, there was no additional discussion and the motion passed unanimously.

3. APPROVAL OF PRIOR MEETING MINUTES

Mr. Atkinson moved to approve the minutes of the December 17, 2018 regular meeting as presented. The motion was seconded by Mr. Stone, there was no discussion and the motion passed unanimously.

4. PUBLIC COMMENT PERIOD

No one was present desiring to speak before the Board.

5. CONSENT AGENDA

Mr. Atkinson moved to approve the purchase of a certificate of deposit from Bank of America, Charlotte, NC in the amount of \$250,000 for a one year term at a rate of 2.55%. The motion was seconded by Mr. Barber, there was no discussion and the motion passed unanimously.

Commissioners:

Coy E. Harville • Bobby G. Atkinson • Willie T. Fitzgerald
Hershel M. Stone • Elton W. Blackstock • Tim R. Barber • Joseph H. Rogers

6. **BILLS DUE AND PAID / FINANCIAL STATEMENT**

Mr. Adcock discussed payments made during the month that were not regular expenditures. Mr. Atkinson moved to accept the financial statement and pay the bills due. The motion was seconded by Mr. Barber, there was no additional discussion and all approved.

7. **UNFINISHED BUSINESS**

None

8. **NEW BUSINESS**

None

9. **DIRECTOR'S REPORT**

Mr. Adcock reported that PCSA's request for public assistance (RPA) for Tropical Storm Michael damages had been received by FEMA and a recovery scoping meeting was scheduled with FEMA personnel for the end of January. Mr. Adcock suggested emailing the Board packages for anyone who desired to receive it in that format. Mr. Rogers and Mr. Hodges requested emailing of their monthly Board packages.

10. **COMMUNICATION FROM COMMISSIONERS**

Mr. Atkinson noted expenses exceeded income for 2018 but acknowledged we had some damage repairs payments in the expense figures that should be reimbursed by FEMA. He also suggested PCSA staff keep an eye on the VDOT contractor who is replacing the culvert on Tom Fork Road to make sure they don't damage our relocated waterline.

Mr. Rogers, as a new board member, wants to meet with Mr. Adcock to get an overview of PCSA operations and projects.

Mr. Barber asked about the status of the 58 West Interconnection project. Mr. Adcock noted proposals have been received for the engineering work.

Mr. Stone requested an update on the Mount Hermon infiltration and inflow problem. Mr. Adcock reported he had been getting prices from consultants on additional metering. Staff has also been measuring the manholes along Franklin Turnpike in order to purchase and install the no-inflow dishes. The recent flooding and emergency repairs has somewhat delayed work on the project.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:51 P.M.

APPROVED:


Coy Harville, Chairman

ATTEST:


Christopher D. Adcock, Executive Director