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Minutes of the Regular Monthly Meeting of the PCSA Board of Commissioners

March 18, 2019

1. CALL TO ORDER

The regular monthly meeting of the Pittsylvania County Service Authority Board of Commissioners was held on March 18, 2019 at the PCSA Office, 405 R & L Smith Drive in Danville, Virginia and called to order at 7:30 P.M. by Coy Harville, Chairman with the following in attendance:

Members Present:

Coy Harville, Chairman
Willie Fitzgerald, Treasurer
Elton Blackstock

Bobby G. Atkinson, Vice-Chairman
Hershel Stone
Joseph Rogers

Members Absent:

Tim Barber

Others Present:

Chris Adcock, Executive Director
Ted Hodges, Legal Counsel

Sharon Cassada, Finance Director

2. APPROVAL OF AGENDA

Mr. Atkinson moved to approve the agenda as submitted. The motion was seconded by Mr. Fitzgerald, there was no additional discussion and the motion passed unanimously.

3. APPROVAL OF PRIOR MEETING MINUTES

Mr. Atkinson moved to approve the minutes of the February 18, 2019 regular meeting as presented. The motion was seconded by Mr. Stone, there was no discussion and the motion passed unanimously.

4. PUBLIC COMMENT PERIOD

No one was present desiring to speak before the Board.

5. BILLS DUE AND PAID / FINANCIAL STATEMENT

Mr. Adcock discussed payments made during the month that were not regular expenditures. Mr. Rogers moved to accept the financial statement and pay the bills due. The motion was seconded by Mr. Atkinson, there was no additional discussion and all approved.

Commissioners:

Coy E. Harville • Bobby G. Atkinson • Willie T. Fitzgerald
Hershel M. Stone • Elton W. Blackstock • Tim R. Barber • Joseph H. Rogers

6. UNFINISHED BUSINESS

None

7. NEW BUSINESS

- A. 2018 Audit Report - Mr. Stephen Gay with Harris, Harvey, Neal and Co. presented highlights of the 2018 Financial Audit Report. Mr. Gay noted strong internal controls with the Authority and issued a clean opinion. Mr. Atkinson moved to accept the 2018 Financial Report. The motion was seconded by Mr. Stone and the motion passes unanimously.
- B. Engineering Contract, 58 West Interconnection Project - Mr. Blackstock moved to approve an engineering contract with Hurt & Proffitt for design, permitting, bidding, contract administration and inspection of the 58 West Interconnection Project. The motion was seconded by Mr. Rogers. Mr. Stone asked how the contract would be funded. Mr. Adcock explained there was enough cash on hand to cover approximately one-half of the contract and the remaining could be covered with existing certificates of deposit that will be not be reinvested when due in order to be used for the engineering costs.

8. DIRECTOR'S REPORT

Mr. Adcock reported the following:

- One-half of the manhole inflow dishes have been installed in Hwy. 41 and the other half are on order and will be installed as soon as they arrive in the next couple of weeks.
- We are in discussion with Hurt & Proffitt to do additional sewer metering in the Mount Hermon area in our on-going investigation of the inflow and infiltration issues.
- Staff continues to walk our sewer outfalls to locate any Tropical Storm Michael damages for inclusion on the FEMA damage inventory for repair cost reimbursement.

9. COMMUNICATION FROM COMMISSIONERS

Mr. Rogers asked about the possible VIR water connection to the PCSA system. Mr. Blackstock noted a regional industrial authority is trying to be formed in order to have a mechanism for obtaining funding.

10. ADJOURNMENT

There being no further business, the meeting adjourned at 8:35 P.M.

APPROVED:


Coy Harville, Chairman

ATTEST:


Christopher D. Adcock, Executive Director