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Minutes of the Regular Monthly Meeting of the PCSA Board of Commissioners

July 15, 2019

1. CALL TO ORDER

The regular monthly meeting of the Pittsylvania County Service Authority Board of Commissioners was held on July 15, 2019 at the PCSA Office, 405 R & L Smith Drive in Danville, Virginia and called to order at 7:30 P.M. by Coy Harville, Chairman with the following in attendance:

Members Present:

Coy Harville, Chairman
Hershel Stone
Joseph Rogers

Bobby G. Atkinson, Vice-Chairman
Tim Barber
Elton Blackstock

Members Absent:

Willie Fitzgerald, Treasurer

Others Present:

Chris Adcock, Executive Director
Ted Hodges, Legal Counsel

Sharon Cassada, Finance Director

2. APPROVAL OF AGENDA

Mr. Atkinson moved to approve the agenda as submitted. The motion was seconded by Mr. Blackstock, there was no additional discussion, and the motion passed unanimously.

3. APPROVAL OF PRIOR MEETING MINUTES

Mr. Atkinson moved to approve the minutes of the June 17, 2019 regular meeting as presented. The motion was seconded by Mr. Barber, there was no discussion and the motion passed unanimously.

4. PUBLIC COMMENT PERIOD

No one was present desiring to speak before the Board.

5. BILLS DUE AND PAID / FINANCIAL STATEMENT

Mr. Adcock discussed some non-regular payments made during the month. \$10,750 was paid to Dewberry for the pump station assessment study. This should almost complete payment for the study and we are still awaiting \$30,000 reimbursement from USDA. \$6,500 was paid to Steve Martin's Trenching for a leak repair on Highway 41 and \$2,986 was paid to Crews Construction for paving the repair patch. Two payments were made to Marshall Construction in the amounts of \$2,518 and \$8,437 for additional repair work for TS Michael flooding damage which should be

partially reimbursed by FEMA. Payment in the amount of \$20,990 was made to Hurt & Proffitt for surveying and preliminary engineering for the 58 West Interconnection Project. Mr. Adcock noted that the Authority is showing a loss through June, but we had the one time Virginia Retirement System correction payments that basically equate to the loss. Mr. Rogers moved to accept the financial statement and pay the bills due. The motion was seconded by Mr. Atkinson, there was no additional discussion and all approved.

6. UNFINISHED BUSINESS

None

7. NEW BUSINESS

None

8. DIRECTOR'S REPORT

Mr. Adcock reported that Hurt & Proffitt is working on a rate study for the Authority and expects that to be completed in the next few weeks. He expects rate increases will be necessary to pay for the 58 West Interconnection Project and recommended these increases be phased in as soon as possible to lessen the impact on our customers.

9. COMMUNICATION FROM COMMISSIONERS

Mr. Harville discussed his potential removal from the PCSA Board based on conversations he had with Supervisor Warren and Supervisor Searce.

Mr. Atkinson had no comments.

Mr. Rogers had no comments.

Mr. Barber had no comments.

Mr. Stone had no comments.

Mr. Blackstock had no comments.

Mr. Fitzgerald had no comments.

10. ADJOURNMENT

Being no further business, the meeting adjourned at 8:09 P.M.

APPROVED:


Coy Harville, Chairman

Vice

B Gene Atkinson

ATTEST:


Christopher D. Adcock, Executive Director