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Minutes of the Regular Monthly Meeting of the PCSA Board of Commissioners

April 21, 2020

1. CALL TO ORDER

The regular monthly meeting of the Pittsylvania County Service Authority Board of Commissioners was held on April 21, 2020 at the Chatham Community Center, 115 S. Main Street, Chatham, VA, and called to order at 3:30 P.M. by Robert Warren, Chairman, with the following in attendance:

Commissioners Present:

Robert "Bob" Warren
Ronald Scarce
Joe Davis
Tim W. Dudley
Ben Farmer
William "Vic" Ingram (arrived at approximately 3:40 p.m.)

Commissioners Absent:

Dr. Charles Miller

Others Present:

David Smitherman, County Administrator	J. Vaden Hunt, County Attorney
Richard Hicks, Assistant County Administrator	Kim Van Der Hyde, County Finance Director
Chris Adcock, PCSA Director	Sharon Cassada, PCSA Finance Director

2. APPROVAL OF AGENDA

Mr. Scarce moved to approve the agenda as presented. The motion was seconded by Mr. Davis, there was no discussion and the motion passed unanimously.

3. APPROVAL OF PRIOR MEETING MINUTES

Mr. Dudley moved to approve the minutes of the March 10, 2020 regular Board meeting as presented. The motion was seconded by Mr. Davis, there was no further discussion and the motion passed unanimously.

4. HEARING OF THE CITIZENS

No one was present desiring to speak before the Board.

Commissioners:

Robert "Bob" Warren • Ronald Scarce • William "Vic" Ingram
Joe Davis • Tim W. Dudley • Dr. Charles Miller • Ben Farmer

5. NEW BUSINESS

- A. Resolution # 2020-04-01 Adoption - Mr. Smitherman and Mr. Hunt presented a resolution (# 2020-04-01) that outlines several administrative changes to the Authority including a change in meeting date/time, appointment of a new Chairman and Vice-Chairman, and various changes to the financial operations. Mr. Searce moved to approve the resolution as presented. The motion was seconded by Mr. Dudley, there was no further discussion and the motion passed unanimously.
- B. 2019 Financial Audit Presentation
Mr. Stephen M. Gay, CPA with Harris, Harvey, Neal & Co presented the 2019 financial audit. Mr. Searce moved accept the audit as presented. The motion was seconded by Mr. Ingram, there was no discussion and the motion passed unanimously.
- C. PCSA Operations Overview
In order to familiarize the newly appointed Commissioners with the Authority's systems and service areas, Mr. Adcock presented a general operations overview. There was no action taken on this item.

6. MATTERS FROM COMMISSIONERS

Mr. Searce recognized his former appointee to the PCSA Board, Mr. Hugh Mitchell, and thanked him for his prior service. Mr. Warren thanked all former PCSA Board members for their service and, in particular, his appointee, Mr. Hershel Stone.

7. ADJOURNMENT

Being no further business, the meeting adjourned at 4:17 P.M.