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Minutes of the Regular Monthly Meeting of the PCSA Board of Commissioners

Tuesday, May 19, 2020

1. CALL TO ORDER

The regular monthly meeting of the Pittsylvania County Service Authority Board of Commissioners was held on May 19, 2020 at the Chatham Community Center, 115 S. Main Street, Chatham, VA, and called to order at 3:30 P.M. by Robert Warren, Chairman, with the following in attendance:

Commissioners Present:

Robert "Bob" Warren
Ronald Searce
Joe Davis
Tim W. Dudley
Ben Farmer
William "Vic" Ingram
Dr. Charles Miller

Others Present:

David Smitherman, County Administrator
Richard Hicks, Assistant County Administrator
Chris Adcock, PCSA Director

J. Vaden Hunt, County Attorney
Kim Van Der Hyde, County Finance Director

2. APPROVAL OF AGENDA

Mr. Searce moved to approve the agenda as presented. The motion was seconded by Mr. Davis, there was no discussion and the motion passed unanimously.

3. CONSENT AGENDA

A. Minutes Approval (April 21, 2020, Regular Meeting) - Mr. Searce moved to approve the minutes of the April 21, 2020 regular Board meeting as presented. The motion was seconded by Dr. Miller, there was no further discussion and the motion passed unanimously.

4. HEARING OF THE CITIZENS

No one was present desiring to speak before the Board.

Commissioners:

Robert "Bob" Warren • Ronald Searce • William "Vic" Ingram
Joe Davis • Tim W. Dudley • Dr. Charles Miller • Ben Farmer

5. NEW BUSINESS

- A. County / PCSA Service Agreement Approval - Mr. Smitherman explained the transition and reorganization of the Pittsylvania County Service Authority's staff and operations within County operations and the establishment of a new County Public Works Department. The new Public Works Department will be responsible for water & wastewater, building & grounds and the landfill operations. Some employees will be transitioned into other County departments and some will become employees of the new Public Works Department.

In order to pay for the services the County will provide in running the PCSA's operations, a "Services Agreement" was presented that outlines the services to be provided by the County, the costs of such services to be paid by PCSA funds to the County, and other related provisions. Mr. Searce moved to approve the agreement as presented. The motion was seconded by Mr. Davis. Mr. Ingram asked how termination of the agreement would work. Mr. Smitherman explained that if a future Board of Supervisors decided, at some point in the future, that they didn't want the County to continue management of the water and wastewater operations, the agreement could be terminated as stipulated in the agreement. With no further discussion, the motion passed unanimously.

B. Staff Reports

1. Grit Road Water System and Robin Court Water System Grant Application Submission Approval - Mr. Adcock explained the application that PCSA staff was making to the Virginia Department of Health (VDH), Office of Drinking Water Planning and Design Fund Program. If the application is accepted, grant funds would be available to study issues two of our water systems are experiencing with regulated contaminants. Depending on costs of the study, enough funding may also be available to begin design work on recommended solutions to address the contamination issues.
2. Comprehensive Water / Wastewater Resources Plan Review - Mr. Adcock explained that the last water and sewer master plan for the entire County was prepared in 1991. Utilizing land use plans, population growth trends, economic development desires and other County studies, a master plan will help guide existing and future staff and leadership in the planning and implementation of future water and sewer infrastructure projects. In addition, most grant and loan opportunities require an updated comprehensive water and sewer plan. Due to the age of this plan, staff is moving forward with the preparation of a new master plan.

6. MATTERS FROM COMMISSIONERS

Mr. Warren thanked staff for their work and for accepting the new responsibilities that will be created from the merging of the PCSA with the existing County operations.

7. ADJOURNMENT

Being no further business, the meeting adjourned at 3:59 P.M.